

Before Leaving

Cleaning of all facilities is your responsibility.

Please leave the camp as you find it. Failure to clean up the facility **will** result in a cleaning charge.

Please place all food scraps in the pig buckets provided. This helps keep the smell down and the rubbish bags, bins clear of food slops.

Remove all rubbish. Only the blue Manawatu rubbish bags can be left in the cage at the front of Totara reserve camping ground entrance. All other bags and rubbish must be removed by you.

Some Things to Remember

In case of FIRE or where the camp needs to be evacuated

Please adhere to your Fire Wardens Instructions

The Fire Wardens Packet with instructions, map of assembly point and high vis jacket are next to the phone.

It is the hirers responsibility to nominate a Fire Warden.

It is the Fire Wardens responsibility to ensure all people staying within Camp Rangī are familiar with the Fire/emergency evacuation procedure.

We have a no Dogs policy

There is no smoking in any of the buildings.

Noise is restricted to 12 midnight

Please note that at certain times of the year there is a very strict No Fires policy. The sign will be as you enter over the last hump before Camp Rangī.

You may have one viewing of the camp before your event. Any further viewings are charged at a minimum of \$30.00 per hour

There is limited cell phone coverage in the Valley

There are many bush walks available and close to the camp
Gloworm cave is just a km away.

The bush chapel is in the Totara reserve and is open to the public. Do not assume that it will be vacant on your day.

After The Camp, Before you Leave

Here are our housekeeping requirements that you need to follow. This helps keep the camp clean and tidy for your enjoyment and the enjoyment of others. Keeping the areas such as the kitchen, bathrooms and cabins clean and tidy is also a health and safety requirement. Your cooperation in completing these requirements is appreciated.

Cabins

Before leaving ensure all cabins have the mattresses upended on the bunks to air
The room is vacuumed
The windows are locked
The curtains are open
All switches are in the off position
The cabins are locked.

The Ablution Block

Clean toilets and urinals
Wash shower cubicles and make sure the drain and waste are free of hair, soap and dirt.
Clean basins
Mop ablution block floors
Empty and wash bins in ladies area.
Lock doors

Kitchen

Tidy pantry and laundry
Wash all benches and inside cupboard partitions
Clean and unhook gas rings. Place under bench
Clean toasters
Wash out microwaves
Clean water heater
Clean ovens
Clean BBQ
Sweep all floors, remember to move and sweep under the centre island.
Wash out chiller and freezer
Wash all floors. Remember that it takes up to 4 buckets of clean hot disinfected water to do all the floors. Make sure the mop is clean and do not leave puddles of water on the floor.
Wash out mop and stand to dry.

Hall

Return all tables, chairs etc to hall store. Please place in a tidy manner ready for the next user.
Clean the fire out if you have used it. Make sure the ashes are cold. If not then leave outside the hall door in the bucket provided. Sweep and mop hearth area.
Sweep lino and stage area. Then mop over.
Vacuum the carpet and then empty vacuum of dust.
Remember to wash out our rubbish bins after you have removed your bags.
Prop the mop up to dry.

Make sure all doors are locked before you leave.

Any problems contact the camp manager Jude Mitchell 3294753 or YMCA 3588921 Vaughan

**Enjoy your stay but respect the Camp, your
environment and others.**